

YEAR

APPLICATION FOR ENROLMENT

SECTION A

New and returning students must complete Section A

PERSONAL DETAILS

Have you enrolled at Whitireia Community Polytechnic before? Yes No If yes, the most recent year was

Legal Name: FAMILY NAME:

TITLE:

GIVEN NAME(S):

Preferred Name (if different):

If you have previously enrolled at Whitireia Community Polytechnic under a different name, what was that name?

Gender: Male

Female

Date of Birth:

IRD Number

Student ID

If you have a National Student Number (NSN), please write it here.

Home Postal Address:

Term Postal Address (If different):

Postcode:

Postcode:

Telephone:

Telephone:

Mobile:

Contact E-mail:

EMERGENCY CONTACT DETAILS

Contact person in case of an emergency (you must provide a phone number):

Name:

Relationship:

Contact phone:

NAME OF PROGRAMME YOU ARE APPLYING FOR

Code:

Level:

Programme:

Courses or Papers:

Describe how you meet any entry requirements for this programme. You may attach more information, such as your NZQA Record of Learning or a summary of your work experience.

Do you intend to study

Part-time

Full-Time

Do you expect to complete the academic requirements in order to graduate from your qualification this year? No Yes

OFFICE USE ONLY: Application approved/declined

Date

Signed

SECTION B

New students must complete Section B

CITIZENSHIP DETAILS

Tick the box that best describes your Citizenship or Permanent Residence Status. You are required to produce your Birth Certificate or other evidence of Permanent Residence to verify your status as a Domestic student. If you were born in New Zealand you are a New Zealand Citizen.

NZL

NZ Citizen

AUS

Australian Citizen

NZP

NZ Permanent Resident

Other

If "Other" specify your country of Citizenship

ETHNIC ORIGIN

What ethnic group(s) do you belong to? You may tick up to three boxes which apply to you.

NZ European/Pākehā

 111

Filipino

 411

New Zealand Māori

 211

Cambodian

 412

Samoan

 311

Vietnamese

 413

Cook Islands Māori

 321

Other Southeast Asian

 414

Tongan

 331

Chinese

 421

Niue

 341

Indian

 431

Tokelauan

 351

Sri Lankan

 441

Fijian

 361

Japanese

 442

Other Pacific Peoples

 371

Korean

 443

British/Irish

 121

Other Asian

 444

Dutch

 122

Middle Eastern

 511

Greek

 123

Latin American

 521

Polish

 124

African

 531

South Slav

 125

Other

 611

Italian

 126

Not Stated

 999

German

 127

Please specify if you have selected "Other Pacific Peoples", "Other European", "Other Southeast Asian", "Other Asian" or "Other"

Australian

 128

Other European

 129

IWI

If you identified as NZ Māori above, what is the name of your Iwi? (You may enter more than one Iwi)

SECONDARY EDUCATION

What was the name of the last secondary school you attended? State "Overseas" if applicable.

When was your last year at secondary school?

In what year did you obtain your highest award?

What is the highest level of achievement you hold from a secondary school? Your highest achievement may be a "traditional" award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Learning shows how many credits you have. Tick only one box.

No formal secondary qualification.

 00

14 or more credits at any level

 11

NCEA Level 1 or School Certificate

 12

NCEA Level 2 or 6th Form Certificate

 13

University Entrance

 14

NCEA Level 3 or Bursary or Scholarship

 15

Overseas qualification (includes International Baccalaureate & Cambridge Exams)

 09

Other

 98

Not known

 99

Please specify if 'Overseas Qualification' or "Other".

SECTION B continued

New students must complete Section B

MAIN ACTIVITY

What was your main activity or occupation in New Zealand at 1 October last year?

- | | |
|---|--|
| <input type="checkbox"/> 01 Secondary School Student | <input type="checkbox"/> 07 College of Education Student |
| <input type="checkbox"/> 02 Non-employed or other Beneficiary (excluding retired) | <input type="checkbox"/> 08 House Person or Retired |
| <input type="checkbox"/> 03 Wage or Salary Worker | <input type="checkbox"/> 09 Overseas (Irrespective of Occupation) |
| <input type="checkbox"/> 04 Self Employed | <input type="checkbox"/> 11 Private Training Establishment Student |
| <input type="checkbox"/> 05 University Student | <input type="checkbox"/> 12 Wānanga Student |
| <input type="checkbox"/> 06 Polytechnic/Institute of Technology Student | |

FIRST YEAR OF TERTIARY STUDY

Will this be the first year you have ever enrolled in an Institute of Technology, University, Polytechnic, College of Education, Private Training Establishment, or Wānanga either in New Zealand or Overseas since leaving School? Do not include enrolments in community, Star or hobby classes.

No Yes

If you answered **No**, please enter the year of your first enrolment

What is the highest academic achievement you hold from a tertiary institution?

DISABILITY DETAILS

This information is confidential.

Information provided is used for statistical purposes and to help us improve services for students with disabilities.

Do you live with the effects of injury, long-term illness or disability? No Yes

If yes, please indicate your condition/disability by ticking one or more of the boxes below:

- | | | | |
|------------------------------|--------------------------|----------------------------|--------------------------|
| Hearing impairment | <input type="checkbox"/> | Hand function / OOS | <input type="checkbox"/> |
| Visual impairment | <input type="checkbox"/> | Mental health difficulties | <input type="checkbox"/> |
| Mobility impairment | <input type="checkbox"/> | Chronic medical conditions | <input type="checkbox"/> |
| Specific learning difficulty | <input type="checkbox"/> | Other _____ | |

Would you like to discuss your support needs with someone? No Yes

How did you first find out about the course or programme you have applied for (you may tick more than one box)

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> WINZ | <input type="checkbox"/> International Agent | | |
| <input type="checkbox"/> Other Agency | <input type="text"/> | | |
| <input type="checkbox"/> Careers Expo | <input type="checkbox"/> School Visit | <input type="checkbox"/> STAR Programme | <input type="checkbox"/> School Careers Advisor |
| <input type="checkbox"/> Whitireia Staff Member | <input type="checkbox"/> Employer | <input type="checkbox"/> Friends or Family | |
| <input type="checkbox"/> Whitireia Prospectus | <input type="checkbox"/> Whitireia Brochure | <input type="checkbox"/> Whitireia Website | |
| <input type="checkbox"/> Newspaper (Please specify which newspaper) | <input type="text"/> | | |
| <input type="checkbox"/> Radio Advertising | | | |
| <input type="checkbox"/> Other (Please specify) | <input type="text"/> | | |

**For enquiries or assistance in completing this form, please call
0800 WHITIREIA (0800 944 847)**

SECTION C

All students must complete Section C

PAYMENT DETAILS

How do you intend to pay for your study?

- Student Loan Scheme
 Cash
 Cheque
 WINZ Training Incentive Allowance
 ACC
 Credit Card - Credit Card Details:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Amount \$
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Card Holders Name:

Cardholders

Expiry Date:

Signature:

DECLARATION

Privacy - Whitireia Community Polytechnic collects and stores information from this form to comply with the requirements of the Ministry of Education (funding and student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Ministry of Social Development, Tertiary Education Commission, Studylink, Industry Training Organisations (funding and academic outcomes), Work and Income NZ (confirmation of enrolment and academic outcomes), Inland Revenue Department and New Zealand Immigration Service. Information about students may be supplied to, and sought from, other educational institutions for the purpose of verifying academic records.

In addition, when required by statute, Whitireia Community Polytechnic releases information to Government agencies such as the New Zealand Police, Department of Justice, and the Accident Compensation Corporation (ACC).

In signing this enrolment form you authorise such disclosure on the understanding that Whitireia Community Polytechnic will observe the general conditions governing the release of information, as set out in the Privacy Act 1993. Whitireia may contact you via telephone, post, email and/or text message regarding your enrolment or Whitireia services, news or events. You may request to view any information held about you and amend any errors in that information. To do so, contact Customer Services.

Fees - Upon accepting a place in your chosen course of study you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery.

Rules - In signing this enrolment form you undertake to comply with the published rules and policies of Whitireia Community Polytechnic with regard to attendance, academic progress, standards of dress, health and safety, and behaviour as detailed in the Student Manual.

Declaration - I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and correct. I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

I acknowledge that my enrolment is not complete until I have provided all relevant personal information, established my identity and paid all the relevant fees and charges in accordance with the Whitireia Community Polytechnic terms and conditions of enrolment.

SIGNATURE

DATE

CHECKLIST Have you:

- Completed all required sections of this form?
- Attached all necessary documentation to establish citizenship & verification of your identity?
A verified copy of an original document is acceptable. If enrolling in person, originals will be photocopied and returned to you. A verified copy is a photocopy that has been confirmed and signed by an authorised person who has sighted the original document, e.g. a JP, or a Registrar or Deputy Registrar of the Court.
- Enclosed your marriage or deed poll certificate if your name is different than that on your birth certificate?
- Enclosed your acceptance letter? (If applicable)
- Signed the declaration?

If you are applying to enrol at Porirua, Kapiti or Wellington City Campus, return this form to:

Customer Services, Whitireia Community Polytechnic, Wineera Drive, Private Bag 50 910, Porirua City 5240, New Zealand, Ph: +64 4 237 3100, Fax: +64 4 237 3101.

If you are applying to enrol at Auckland Campus, return this form to:

Level 2, 450 Queen Street, Box 106 219, Downtown Auckland 1143, New Zealand, Ph: +64 9 379 4666, Fx: +64 9 377 8243

Office Use Only	Date	Initial		Date	Initial
Received from applicant			Accept/Decline Letter sent		
Registry			Received from faculty		
			Total fee		